



Casual Non -Teaching Application form

School Year: _____

<p><i>(Check off the position(s) you are qualified to work for)</i></p>	<input type="checkbox"/> Teacher Assistant (TA) <input type="checkbox"/> Library Clerk <input type="checkbox"/> Early Childhood Educator (Pre-Primary Program)	<input type="checkbox"/> Administrative Assistant <input type="checkbox"/> Noon Hour Supervisor
<p>*Please note: Casual Employee's are required to submit this form each school year. For a copy of this form visit https://www.tcrce.ca click on Human Resources - form depot.</p>		

Full Name: _____

Employee #: 400 _____

Address: _____

Date of Birth: _____
Month / Day / Year

Phone # _____

Postal Code: _____

Alternate Phone #: _____

Email: _____

Bilingual: Yes No
Language: _____

Educational Background:

Available for schools in which counites:

Digby

Shelburne

Yarmouth

SECURITY CHECKS:

All employees, volunteers, etc. must undergo a Criminal Records/Vulnerable Sector Checks and a Child Abuse Registry Check. Have you completed these forms previously for the Tri-County Regional Centre for Education?

YES NO

If yes, date completed: _____

If no, please ensure that they are completed and attached to this form.

Current First Aid Certification (please attached a copy):

YES

NO

Date Completed: _____

Signature

Date

Please return completed form to: *(Do not submit items separately as this will delay processing of your application.)*

Darlene Johns, Confidential Administrative Assistant, HR

Tri-County Regional Centre for Education

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